

Republic of the Philippines  
**OFFICE OF THE SOLICITOR GENERAL**  
 134 Amorsolo St., Legaspi Village  
 Makati City

**PURCHASE ORDER**

Supplier: **HACKETT SECURITY AGENCY**  
 Address: **Unit 201 ESE Building, 3671-73 Bautista Street., Palanan, Makati City**  
 Tel. No.: **(02) 8552 7491**  
 TIN: **123 021 577 000**  
 Account No.: **LANDBANK - HACKETT SECURITY AGENCY Savings Account # 1781 1283 21**

P.O. No. **021-01-11**  
 Date: **January 21, 2021**  
 Mode of Procurement: **Public Bidding**

Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **OFFICE OF THE SOLICITOR GENERAL**  
 Date of Delivery:

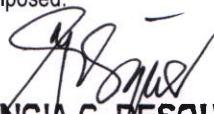
Delivery Term: **One (1) year**  
 Payment Term: **Every 1st and 16th of the month**

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
	year	<p>Annual procurement of eighteen (18) ordinary security guards and two (2) officers-in-charge (OIC), for a total of twenty (20) licensed, trained and uniformed security guards, to perform twelve (12) hours security services per shift daily including Sundays and Holidays to adequately guard and protect OSG's properties, premises, personnel and clients including its extension offices and parking areas.</p> <p><b>DUTIES:</b></p> <p>Morning Shift: 7:00am to 7:00pm                      Number of Security: 12                      Number of OIC: 1  <b>Total: 13</b></p> <p>Evening Shift: 7:00pm to 7:00am                      Number of Security: 6                      Number of OIC: 1  <b>Total: 7</b></p> <p><b>Total of Security Personnel: 20</b></p> <p><i>The ff documents shall be deemed to form &amp; be read &amp; construed as part of this agreement:</i>                      -Contract Agreement                      -Term of Reference                      -Schedule of Requirements</p>	1		Php 9,010,421.76

Total Amount in Words: **Nine Million Ten Thousand Four Hundred Twenty One Pesos and 76/100** Php 9,010,421.76


In case of failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one percent for every day of delay shall be imposed.

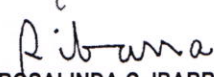
CONFORME:

  
**FRANCIA C. DESQUITADO**  
 Signature over printed name

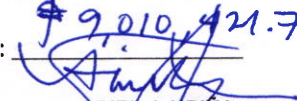
Date **Jan. 29, 2021**

Very truly yours,

  
**RODRIGO L. OJENAL**  
 Supervising Administrative Officer

  
**ROSALINDA C. IBARRA**  
 Director IV, HRMAS

Funds Available:

OS: **02-101101-2021-01-059**  
 Amount: **₱ 9,010,421.76**  
  
**ARIEL J. UBINA**  
 Chief Accountant - Accounting Division